

Mid Murray Council PO Box 28, Mannum SA 5238 - Phone 08 8569 0100 - postbox@mid-murray.sa.gov.au

This application must be completed in its entirety and all required documentation provided, including Public Liability Insurance/Certificate of Currency and lodged with Council a **minimum of 10 business days prior** to the event. Incomplete applications will not be process and/or approved until all relevant and required documentation has been provided.

1. Applicant Details

Contact Name:			
Address:			
E-mail:			
Phone Number:		Mobile:	

2. Event Details

Name of Event:				
Location:				
Date(s):	From:		To:	
Event times:	Start:		Finish:	

3. Insurance

NOTE: Event Organisers are responsible for the safety of event participants and spectators. Council does not accept liability for any personal injury, loss or damage that may occur to participants or third parties or their property as a result of staging an event.



Please attach a copy of your Certificate of Currency for your Liability Insurance (Public and Products) to the minimum sum of twenty million dollars (\$20,000,000).

Certificate of Currency attached Yes No If No, please provide reason below.

Details:

4. Stall Activity

- Trading Table/Street Stall
- Fundraising (no food sold) (*has the required licence been granted by Consumer and Business Services?*)
- Badge Day
- Business Promotion/Marketing
- Food Stall (*If selected, an "Intention to Conduct a Temporary Food Premises" Form **must** be lodged with Council.*)
- Other (please provide details):.....

Will Amplified music or voice be used? Yes No

Will power be required? Yes No

5. This permit is not effective until:

- 5.1 The permit holder agrees to the **Standard Conditions** as contained herein;
- 5.2 The permit holder agrees to any/all **Special Conditions** which the Council may determine and attach to this Permit, which will prevail over the General Conditions to the extent of any inconsistency;
- 5.3 The permit holder pays the prescribed fee, (if applicable);
- 5.4 A copy of this document signed by the Council has been returned to the permit holder; and
- 5.5 The permit holder has provided to the Council evidence of all insurances required by either the General Conditions and/or the Special Conditions.

6. Standard Conditions

The Applicant/Permit Holder:

- 6.1 Hereby makes an application to Mid Murray Council for a permit pursuant to Section 222 of the *Local Government Act 1999* to use road/footpath specified in the above application;
- 6.2 Agrees to indemnify and to keep indemnified Council, its servants and agents and each of them from and against all actions, costs, claims, damages, charges, and expenses whatsoever, which may be brought, made or claimed against them arising out of, or in relation to the issuing of this permit;
- 6.3 Shall take out and keep current, a public liability insurance policy in the name of the applicant, insuring the applicant / permit holder for the minimum sum of twenty million dollars (\$20,000,000);
The said policy:
 - a) Must be in the name of the applicant/organisation/business/group as per the application;
 - b) Has no limit on the number of claims that can be made under it;
 - c) Cover events occurring during the policy's currency regardless of which claims are made.
- 6.4 Must provide a copy of their public liability insurance certificate of currency to the amount of twenty million dollars (\$20,000,000) to Council prior to approval being granted and the use of the road/footpath;
- 6.5 Where appropriate, shall ensure they are licensed, or registered to carry out the activity authorised by the issuing of this permit;
- 6.6 The rights and obligations under this permit are not transferable to any other party;
- 6.7 Shall comply with and give all notices required by any act of parliament, ordinance, regulation or by-law relating to the activity;
- 6.8 Acknowledges that no food or drink will be offered for sale without the prior approval of Council;
- 6.9 Acknowledges that no music system, or amplified sound shall be used without the prior approval of Council;
- 6.10 Acknowledges that the position of stalls, tables etc. are to be approved by Council prior to the date of the event and may not be altered without the approval of Council;
- 6.11 Shall ensure that the site, or sites are left in a clean and tidy condition at the end of the event. Failure to do so may result in cleaning fees being charged;
- 6.12 Must take all reasonable precautions to avoid damage to services, and must immediately notify the Council in the event of damage to any water, gas, electric, telephone or other services within the area, or connected to the activity;
- 6.13 Must not use the road/footpath for a business purpose other than in accordance with the permit;
- 6.14 Acknowledges that this permit may be revoked by Council if the applicant fails to comply with any condition of this permit; and
- 6.15 Acknowledges that this permit is only valid upon receipt of a signed approval by a delegated officer of Council.

7. Declaration

I declare that I am over 18 years of age, have read and understood the permit conditions and agree to abide by the said conditions.

Name (Print):		Position:	
Signature:		Date:	

Council Authorisation

Application approved	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Special Conditions attached	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Specification for alteration to road attached	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Fee		Receipt #	
By (Print Name)		Date:	
Position			
Signature:			